

2010-2011 Applying for Financial Aid

FAFSA on the Web Instructions – www.fafsa.ed.gov
School code: 011948 1-800-4FEDAID

- **GET A PIN**

Before beginning the FAFSA, you should apply for a PIN at www.fafsa.ed.gov if you do not already have one. Click on “PIN Site” located at the top of the FAFSA webpage and then select “apply now”. The PIN will allow you to sign your FAFSA electronically and later access your processed application online. If you are a dependent student, your parent will also need to apply for a PIN.

- **INFORMATION NEEDED TO APPLY**

- Yours and a parent’s social security number
- 2009 Federal income tax returns and W-2 information
- Records of untaxed income (social security benefits, child support, etc.)
- Information on savings, investments, and business & farm assets for yourself and/or parents

- **COMPLETING THE APPLICATION**

Now you are ready to complete the online application. Go to www.fafsa.ed.gov and click on “Fill out your FAFSA” on Step 2. You may choose to print a FAFSA worksheet from the site first to organize all of your income information before entering it into the online application. After entering all necessary data, the application will ask you for your PIN number.

*** Make sure that you select “Submit Now” at the end of the application to ensure that your information is actually submitted.***

Remember to keep the confirmation number after your application has been successfully submitted.

- **FOLLOW UP ON YOUR FAFSA**

Your application will be processed and you will receive an email with a link to your Student Aid Report (SAR). If you did not provide an email address it will be mailed to you.

Review your SAR for any errors and if you have any they may be corrected at www.fafsa.ed.gov. Upon receiving your SAR, Black River Technical College will be contacting you by mail. You should receive a letter informing you that we have received your processed application and it will instruct you of what to do next. Any forms included with this letter should be submitted to the BRTC Financial Aid Office as soon as possible so that your aid will be processed in a timely manner. We will then mail you an award letter indicating your amount of financial aid eligibility for 2009-2010.

All financial aid information may also be accessed on Campus Connect. connect.blackrivertech.org

BRTC Financial Aid Office
(870) 248-4000
finaid.blackrivertech.edu